



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

# NOTICE

## Sole Source Purchase

**Date:** March 22, 2023

**For:** Testing Material

**Vendor Name:** National Retail Federation

**Requested by:** CTE

**Description:** NRF Testing Services

**Cost:** Not to exceed \$30,000.00 per year

**Justification:** The Virginia Department of Education (VDOE) has selected this vendor to administer these CTE tests

**Approved By:**

Linda Bates, NIGP-CPP, VCO  
Buyer

3/22/23

Date